



**KENTUCKY REGISTERED SANITARIAN
EXAMINING COMMITTEE
275 EAST MAIN STREET, HS1E-B
FRANKFORT, KY 40621**

August 4, 2005

The meeting of the Registered Sanitarian Examining Committee was called to order by Chair Kathy Fowler.

Those in attendance were:

Kathy Fowler	Chair
Vicki Smith	Executive Secretary
Ed Cecil	Director (West Area)
Roy Foushee	Director (Central Area)
Dan Troutman	Director (South-East Area)
Guy F. Delius	Secretary-Cabinet's Representative

The Committee reviewed minutes of the May-2005 meeting.

Motion to accept the minutes.

Dan Troutman

Roy Foushee, Seconded

In Favor 4 Not In Favor 0

Old Business:

The Committee discussed the Federal training program "ORA-U", which is an online Food/Environmental training program. Ms. Fowler and Mr. Troutman were not successful in utilizing the system, but Ed Cecil was able to log on and test the system. Mr. Cecil reported that he very much liked the on line training system and he participated in the "Basic Food Law" course. The Committee further discussed the features of this training system. The system included a listing of courses, review and assignment of contact hours, opportunity to add a link to our website, etc.

<http://www.fda.gov/ora/training>.

Motion that the R.S. Committee endorses the development and use of the ORA-U online courses for Registered Sanitarians as training opportunities and to allocate appropriate contact hours for bona fide training received by our Sanitarians

Ed Cecil

Dan Troutman, Seconded.

In Favor 4 Not In Favor 0

The Committee Discussed Business Services Inc.

The Committee discussed what items this organization may offer that the Cabinet may not offer or be able to provide. The Committee decided to take a closer look at the offerings of this organization at the next meeting to see what services which meet our needs.

Kathy Fowler discussed the disciplinary procedures as drafted and provided for review.

Discussion related how the Committee would accept complaints, i.e., written, from LHD-State Personnel, Membership (R.S. in good standing), LHD Administration, Consumer, Legislator, etc. The Committee will formulate an acceptable policy at the next meeting.

Chair Fowler provided some recommendations regarding the interview for Vicki Smith's replacement.

Recommendation for a R.S. to be on the interview team.

New Business:

Ed Cecil discussed the possible revision of the Food Safety Branch's FAST food training video to be translated into Spanish.

Discussion regarding translating the Food Code into Spanish.

Motion:

The Committee agreed to financially assist with the costs of making the Spanish version of the tape.

Ed Cecil.

Roy Foushee, Seconded

In Favor 4 Not In Favor 0

Ms. Fowler discussed the public health practice educational conference, and the request for an honorarium for speakers.

Motion to approve an honorarium for up to \$225 to cover the cost of the requested speakers.

Dan Troutman

Ed Cecil, Seconded.

In Favor 4 Not In Favor 0

The Committee further discussed R.S. Disciplinary procedures.

The Committee reviewed Minnesota and Arkansas guidelines.

Ms. Fowler will draft guidelines and send electronically to Committee to review.

Vicki Smith discussed the recent allocations and expenditures.

Vicki also discussed that all Registered Sanitarians have met the contact hour needs for this year.

Nearly all Sanitarians have paid the dues, but she would check with just a couple persons to ensure all dues will be paid.

Motion to accept Mrs. Smith's Treasurers Report.

Dan Troutman.

Ed Cecil, Seconded.

In Favor 4 Not In Favor 0

The Committee Discussed new applicants who have taken the exam.

Heather Robbins

Jeremy D. Jernigan

Susan E. Nightingale

Motion to accept new members successfully completing the exam.

Ed Cecil

Roy Foushee, Seconded.

In Favor 4 Not In Favor 0

The Committee Discussed requests for reciprocity from two individuals.

Amber Maynard

Jason Finley

The Committee reviewed provided information from NEHA confirming the above individuals have acquired the NEHA credentials.

Motion to accept the request for reciprocity.

Ed Cecil

Dan Troutman, Seconded.

In Favor 4 Not In Favor 0

The Committee discussed requests for status changes from Sanitarians to be moved from active status to inactive status.

Steve Harris

Debra Carpenter

Anita Britt

Tony Hicks

Keith Ammeter

Roy Foushee

Motion to approve the request of changing the above individuals from active to inactive status.

Dan Troutman

Ed Cecil, Seconded

In Favor 4 Not In Favor 0

The Committee discussed R.S. renewal notices.

Vicki Smith stated the process is underway and should be completed in the next week or two.

The Committee presented Roy Foushee a certificate of appreciation for his valuable work with his environmental health position with the Fayette County Health Department. Mr. Foushee retired in July.

The Committee presented Mrs. Vicki Smith with an appreciation Plaque. Mrs. Smith has been the Executive Secretary for this Committee for approximately 20 years, and has

done a exemplary job in maintaining the contact hours and seeing to the needs of the Committee and Registered Sanitarians.

The Committee expressed our heartfelt thanks to Mrs. Smith for her wonderful work for the Committee.

Next meeting scheduled for November 9-10, 2005.